

Professional Profile

Results driven professional seeking opportunity to apply effective leadership, business planning and team building skills within career building atmosphere.

- Project Planning / Management
- Client Management
- Talent Building / Recruitment
- Policy/Procedure Development
- Strategic Business Planning
- P&L Responsibilities
- Staff Supervision
- Product Promotion

Professional Accomplishments

Retail Management

- Maintained brand integrity while meeting revenue goals and increasing sales activity
- Effective analysis of business metrics and strategic merchandising efforts
- Staff development and mentoring resulting in a cohesive, high performing team

Project Management

- Successful management of controllable expenses while keeping goal integrity
- Plan implementation with concise communication of policies and procedures
- Direct and support sales team creating disciplined culture and operational excellence
- Identify and establish customer/client satisfaction ratings

Educational Care Director

- Organized, publicized and implemented quality educational programs
- Worked to ensure site accreditation and compliance of licensing laws
- Served as resource in area of curriculum design
- Branch assistance with recruitment, training and growth of quality staffing

Work History

Design Consultant / Sales	Arhaus Furniture – Columbus, OH	2008 - Present
Manager / Co-Manager	Bath & Body Works - Columbus, OH	2001 – 2008
Program Director	Midwest Child & Development Center - Columbus, OH	2000 - 2001
Child Care Director	Westend Children’s Center Columbus, OH	1999 - 2000
Metropolitan Child Care Area Director	YMCA of Central Ohio	1992 – 1999

Education

Bachelors of Arts - Psychology	The Ohio State University Columbus, Ohio	1992
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Michael Utanerry

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References

Thomas Jones, Supervisor
Bath & Body Works
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(P) 555-222-1111

Jack Black, Co-Manager
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